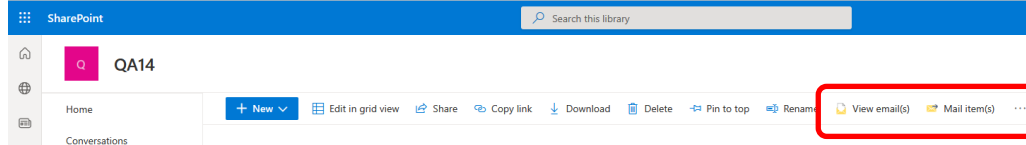
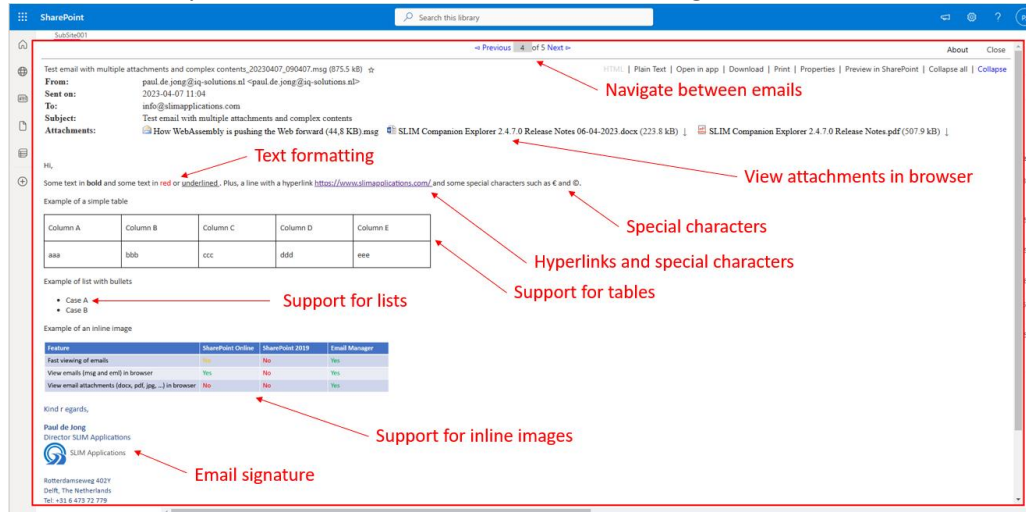


Email Manager extends the standard SharePoint / Teams functionality for emails. It offers fast previewing of emails (msg and eml) and email attachments (docx, xlsx, pptx, pdf, msg, jpg, zip, ...) in your browser and allows for quick navigation between multiple emails. The App can automatically extract email metadata (To, From, Subject, ...) during uploading and capture values into SharePoint columns. SharePoint documents can be attached to a new email with a single click or added as links to a new email. The App also provides integration with Outlook similar to other Office applications such as Word.

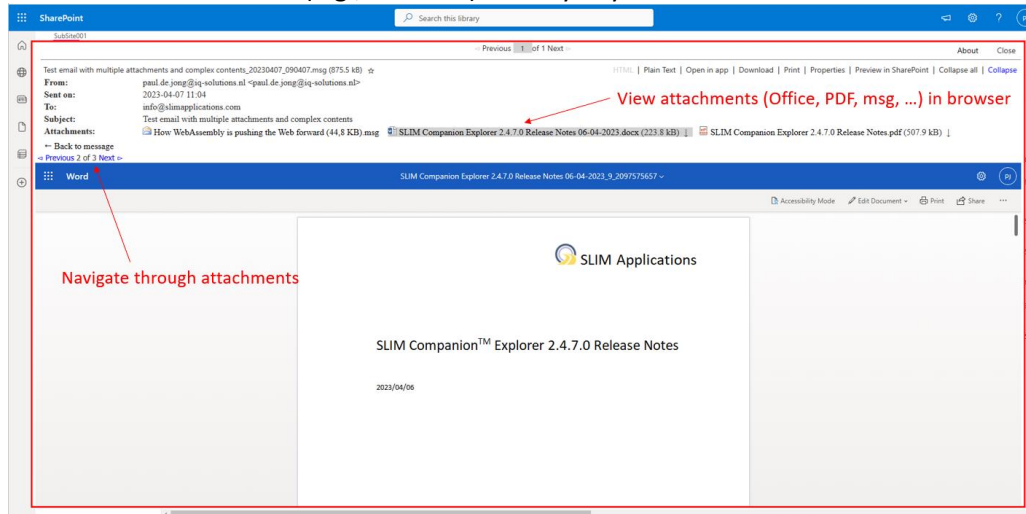
Email Manager extends the standard SharePoint ribbon and context menu.



View emails in your browser with tables, fonts, inline images and more.



View email attachments (e.g., docx file) directly in your browser.



Email Manager features

### Intuitive user interface

Enriches the SharePoint modern view by extending the ribbon and context menu (...). Suitable for use with SharePoint Online, SharePoint 2019, SharePoint Server SE and Microsoft Teams.

### Functionality

Preview emails and attachments directly in the browser / Teams, navigate between multiple emails, and tag emails. Extract email metadata (To, From, Subject, ...) during uploading. Attach SharePoint documents in Teams or SharePoint to a new email. Upload emails from Outlook to SharePoint 2019 or SharePoint Server SE using drag and drop. Extract unique words from email attachments to allow indexing by SharePoint.

### Technical

Typical elapse time for viewing an email is 1 s. Support for views and sort order / filters used on the originating SharePoint page. Caters for large lists exceeding the list view threshold.

### Deployment

Install the SPFx application as a SharePoint App. The App support tenant wide deployment or can be deployed to individual sites.

Email Manager supports viewing of Office email attachments directly in the browser. This unique functionality requires no additional servers or remote services and can be implemented using a simple one-off configuration.

The tool also supports automatic extraction of email metadata during uploading.

EmailDocLib > Demo

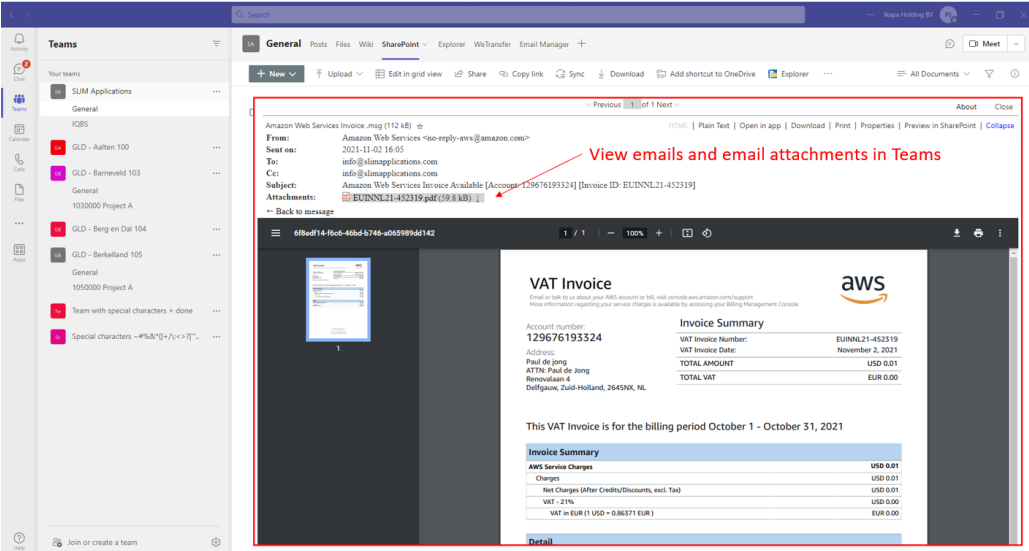
Automatically extracted email metadata

Name	Attachments	From	From Address	Subject	Sent
Amazon Web Services Invoice Available [Account: 129676193324] [Invoice ID: EUINN23-219705]_20230403_055008.msg	Yes	Amazon Web Services	no-reply-aws@amazon.com	Amazon Web Services Invoice Available [Account: 129676193324] [Invoice ID: EUINN23-219705]	3/04/2023 6:50 AM
Mastodon isn't Twitter but it's glorious_20221114_143330.msg	No	ZDNET	postmaster@online.zdnet.com	Mastodon isn't Twitter but it's glorious	14/11/2022 3:33 PM

Rename emails using metadata

### Use with Microsoft Teams

The Email Manager functionality can also be used in Teams. Open the “Files” tab and then select “Open in SharePoint” or add a new tab to open SharePoint. Drag and drop emails from Outlook, extract email metadata on the fly, attach online documents to new emails, quick viewing of emails, view email attachments (Office, pdf, ...) without downloading the emails.



View emails and email attachments in Teams

The ability to view email attachments has a positive impact on the adoption of SharePoint and increases user productivity. Moreover, it eliminates the need to have Office apps installed on the end users’ computer (e.g., macOS) and reduces the risk of exposing sensitive corporate content via the local computer (security / compliance).

The App also simplifies handling emails in SharePoint / Teams. For example, it is possible to attach a SharePoint / Teams documents to a new email with a single click.

The optional “Open in app” button provides an integration with Outlook. This way emails stored in SharePoint can be easily opened using Outlook and this also allows for replying to emails. This feature requires configuration of the user’s computer to open emails from the company’s SharePoint tenant directly using Outlook. It has the

### Trial

Contact us for a trial license or request access to our SharePoint Online demo environment.

### Licensing

Price per user (from 10 up to 500 users) for Small and Medium Enterprises or site license for Large Enterprises.

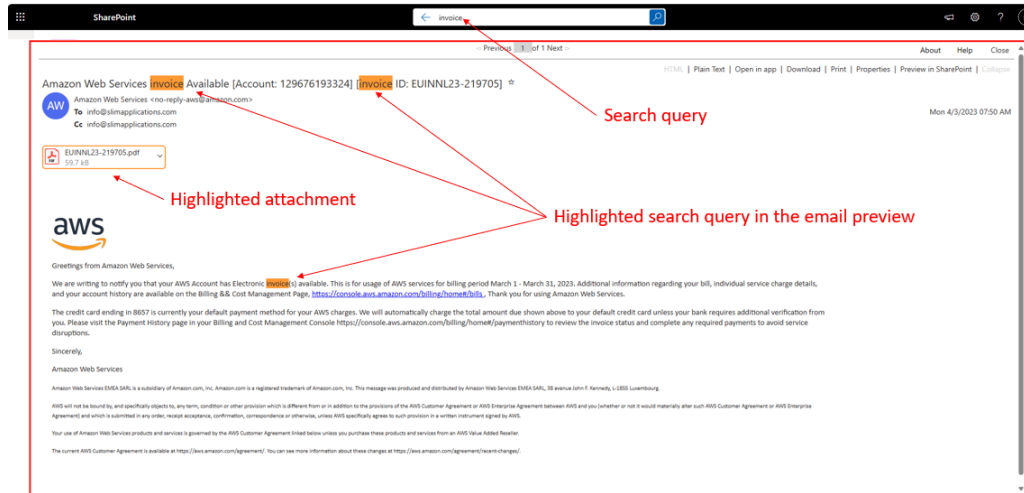
drawback that the email is first downloaded to the download folder on the user's computer before being opened using Outlook.

## Upload emails in SharePoint 2019 or SharePoint Server SE

The optional "Upload email(s)" button enables users to upload emails from Outlook to SharePoint 2019 or SharePoint Server SE using drag and drop. There is no longer a need to first save the emails locally before uploading them to SharePoint 2019 / SharePoint Server SE.



SharePoint search index email text and attachment names but the contents of attachments (pdf, docx, xlsx, pptx, zip, ...) is in many cases not indexed. This impact users and security / compliance officers in their ability to search for content. Email Manager solves this problem by extracting unique words from attachments and making them searchable and highlighting the search term in the preview.



Email Manager is supported with SharePoint Online, SharePoint 2019, SharePoint Server SE and Microsoft Teams and is compatible with the latest versions of Chrome, Edge, Opera, FireFox and Safari on Windows 10/11, macOS and iPadOS.